

ARTICLE D.4 PREPARATION TIME

1. Each full-time elementary teacher shall receive 100 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.

1. Elementary

- **a.** 2. Effective June 30, 2019, eEach full-time elementary teacher shall receive 110 minutes of preparation time per week scheduled in accordance with the Previous Collective Agreement.
- b. 3.—Preparation time for part-time teachers **shall be prorated based on their FTE**. shall be provided in accordance with the Previous Collective Agreement.

2. Secondary/Middle

- a. Full-time secondary school, middle school, continuing/adult education, and secondary distributed learning teachers shall receive, over the course of the year, twelve and one-half percent (12.5%) of their Weekly Instructional Assignment as preparation time, in one of the following ways:
 - i. a minimum of one (1) unscheduled block of non-instructional time out of an eight (8) block timetable, or
 - ii. twelve and one-half percent (12.5%) of their Weekly Instructional Assignment, or
 - iii. an alternate equivalent arrangement agreed upon between the local and the district.
- b. Preparation time for part-time teachers shall be prorated based on their FTE.
- c. When a part-time teacher cannot be provided with preparation time in the regularly scheduled way, the teacher's assignment shall include instructional time plus the preparation time to which the teacher is entitled.

Any and all superior provisions contained in the previous Collective Agreement shall remain part of the Collective Agreement.

Signed this ______, 2019

For BCTF

For BCPSEA